**Universities UK International**

**UK – France Science, Innovation and Technology researcher mobility scheme**

 *Please send the completed form by email to* *uk-france-grants@international.ac.uk*

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| **Award Reference Number** |  |

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| 1. **AWARDEE INFORMATION**
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| **Lead HEI (UK): Name** |  |
| **Lead applicant: Full name:** |  | **E-mail** |  |
| **Administrative contact: Full name** (if different from above) |  | **E-mail** |  |
| **Name of partner organisation** |  |  |  |
| **Lead partner contact: Name** |  |  |  |

# INTERIM REPORT

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| **2. MOBILITY SUMMARY**  |
| Please summarise what individual researcher mobilities have taken place up to 30 September 2025. If there are any discrepancies from what was awarded, please indicate this below. If no mobility has been completed please include the Category and Gender of the participating researchers and leave the remainder blank. |

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| **Researcher**  | **Category of researcher (eg. PhD, post-doc/research assistant, fellow, lecturer, senior lecturer, reader, professor)** | **Gender** **(eg. Female/Male/ Non-Binary/Prefer not to say/Prefer to self-identify)** | **Mobility duration (# of months)** | **Start date** | **End date** | **Is this mobility complete? If not, when is it due to complete?** |
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| 1. **OUTPUTS**
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| Please include the following information where relevant for your project. We do not expect your project to have met each of the rows; however, please fill in where relevant. Only numbers are required, for additional detail please provide information in part 5 below. If you are unable to complete the following please write ‘N/A’. |

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| Number of DOI’s/ ISBN’s/ patents |  |
| Number Of patents |  |
| Number of spin-out companies |  |
| Amount of additional funding leveraged due to this project |  |
| Number of workshops/ events/ symposia attended |  |
| Number of research outputs (e.g databases, methods, models, inventions) |  |
| Number of MoU’s signed |  |
| Number of training courses/ placements attended |  |
| Submission of a Horizon Europe/other collaborative funding bid |  |

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| 1. **RESEARCH CAPACITY (200 words max)**
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| As a result of this funding, please describe how you/your institution has been able to strengthen the capacity of its research department to fund, manage and sustain itself and its own research (for example, through research management, leadership, communications, connections with other institutions and/or disciplines, incentives or infrastructure of organisations). |
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| **5. PROGRESS TO DATE (400 words max)** |
| Please outline the progress made so far, including:* Are you **on track** for the end of project delivery? Even if mobility has not yet started, please indicate what progress has been made in planning for this.
* Elaborate on any o**utputs** that were listed in **part 3** (e.g. providing additional details on any additional funding leveraged) If any additional outputs that are not listed in part 3 have been achieved, please include details here.Any additional **activities,** **achievements and/or secondary benefits** that have been brought about by securing this mobility award.
* Any **challenges** you have faced, along with **lessons learned** and how you have addressed these.
* Any **changes** that have had to be implemented from your original proposal.

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| 1. **EXPECTED OUTCOMES (400 words max)**
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| Please succinctly explain how **the mobility project has helped achieve** the **expected outcomes as outlined in your proposal**, including:* Addressing priority areas such as preparing for a wider Horizon Europe or other international collaborative programme’s funding bid
* Advancing the researchers' skills in research, innovation and international partnership in particular
* Advancing the existing partnership and any long-term plans to ensure it is sustainable. If these have changed from what was outlined in your original proposal, please include an explanation of why these have changed.
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| 1. **COMMUNICATIONS ACTIVITIES**
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| Please supply any **webpages** related to the researchers' programme of work, including any communications activities, for example **press releases or social media posts.** |
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| 1. **FEEDBACK ON THE SCHEME (200 words max)**
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| Please outline any feedback, positive or negative, on the scheme itself. Please include any suggestions for improvement. |
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| 1. **LEAD APPLICANT SIGNATURE: INTERIM REPORT**
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| **Full Name** |  |
| **Position** |  |
| **Signature** (electronic version acceptable) |  |
| **Date (DD/MM/YYYY)** |  |

# FINAL REPORT

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| **1. MOBILITY SUMMARY**  |
| Please summarise whether the individual researcher mobilities have taken place up to 31 January 2026. If there are any discrepancies from what was awarded, please indicate this below. If no mobility has been completed please include the Category and Gender of the participating researchers and leave the remainder blank. |

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| **Researcher**  | **Category of researcher (eg. PhD, post-doc/research assistant, fellow, lecturer, senior lecturer, reader, professor)** | **Gender** **(eg. Female/Male/ Non-Binary/Prefer not to say/Prefer to self-identify)** | **Mobility duration (# of months)** | **Start date** | **End date** |
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| 1. **OUTPUTS**
 |
| Please include the following information where relevant for your project. We do not expect your project to have met each of the columns; however, please fill where relevant. Only numbers are required, for additional detail please provide information in part 4 below. If you are unable to complete the following please write N/A. |

|  |  |
| --- | --- |
| Number of DOI’s/ ISBN’s/ patents |  |
| Number Of patents |  |
| Number of spin-out companies |  |
| Amount of additional funding leveraged due to this project |  |
| Number of workshops/ events/ wymposia attended |  |
| Number of research outputs (e.g databases, methods, models, inventions) |  |
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| As a result of this funding, please describe how you/your institution has been able to strengthen the capacity of its research department to fund, manage and sustain itself and its own research (for example, through research management, leadership, communications, connections with other institutions and/or disciplines, incentives or infrastructure of organisations). |
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| **4. FINAL ACHIEVEMENTS (400 words max)** |
| Please outline the achievements you made, including:* Elaborate on any o**utputs** that were listed in **part 2** (e.g. providing additional details on any additional funding leveraged). Have any additional training opportunities been created, has there been a chance to influence local policy?
* Any additional **activities,** **achievements and/or secondary benefits** that have been brought about by securing this mobility award.
* Any **challenges** you have faced, along with **lessons learned** and how you have addressed these
* Any **changes** that have had to be implemented from your original proposal.

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| 1. **FINAL OUTCOMES (400 words max)**
 |
| Please succinctly explain how **the mobility project has helped achieve** the **expected outcomes as outlined in your proposal**, including:* Addressing priority areas such as preparing for a wider Horizon Europe or other international collaborative programme’s funding bid
* Advancing the researchers' skills in research, innovation and international partnerships, in particular
* Advancing the existing partnership and any long-term plans to ensure it is sustainable. If these have changed from what was outlined in your original proposal, please include an explanation of why these have changed.

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| 1. **COMMUNICATIONS ACTIVITIES**
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| 1. **FEEDBACK ON THE SCHEME (200 words max)**
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| Please outline any feedback, positive or negative, on the scheme itself. Please include any suggestions for improvement. |
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| 1. **LEAD APPLICANT SIGNATURE: FINAL REPORT**
 |
| **Full Name** |  |
| **Position** |  |
| **Signature** (electronic version acceptable) |  |
| **Date (DD/MM/YYYY)** |  |