**UUKi UK-France Science, Innovation, and Technology pump-priming scheme**

**This form is for information only. Please complete and submit the online application form, available at:** [**https://forms.office.com/e/XCW0kZUHST**](https://forms.office.com/e/XCW0kZUHST)

**1) Applicant details**

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| --- | --- |
| **1. Lead Higher Education Institution (UK): Name** |  |
| **2. Lead applicant: Full name** |  |
| **3. Lead applicant: Role** |  |
| **4. Lead applicant: Email address** |  |
| **5. Lead applicant: Research profile (200 words)**Please provide a summary of your own research profile |  |
| **6. Administrative contact: Name** Along with the Lead applicant, this person will be UUKi's main point of contact throughout the project |  |
| **7. Administrative contact: Email address** |  |
| **9. Is this a new, recently-established or dormant partnership?**Please make the nature of this partnership clear and the length of time it has existed or been dormant (if applicable).  | New Recently establishedDormant |
| **9. Partner organisation: Name** |  |
| **10. Partner organisation: Type** eg. Higher education, institute, company |  |
| **11. Lead partner contact: Name**Key contact at partner involved in the coordination of the project with the UK. Please also mention whether the partner has received funding via the [Sophie Germain Funding Schem](https://uk.ambafrance.org/Launch-of-the-call-for-projects-under-the-Sophie-Germain-Funding-Scheme)e by the French Embassy in London. | NameJob titleInstitutionRecipient of the Sophie Germain scheme (yes/no) |
| **12. Please confirm whether you (the Lead Applicant) have previously received Horizon Europe (or predecessor) funding.** Applications from lead applicants who have not yet received Horizon Europe funding will be particularly valued. | NoYesIf yes please detail |

**2) Proposal overview**

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| --- | --- |
| **13. Project title (max 12 words)**Please provide a brief title appropriate for use in external communications |  |
| **14. Please list the type of activity being proposed**Activities can include the following: Research/Feasibility studies aligning with a Horizon Europe application; Partnership development; Resource/capacity building (please see the Call Guidelines on our website for more information on these areas) |  |
| **15. Total number of core staff in this project** List any members of staff at your or your partner institution who will be contributing significantly to this proposal (name and organisation). Provide avery brief outline of their role in the proposed activity. |  |
| **16. Project summary (300 words max)**Please summarise the main aims of the project, the proposed activities, and strategic fit. |  |

**3) Proposal**

|  |  |
| --- | --- |
| **17. Strategic partnership fit****Max 300 words** | * What is the current level of involvement between the two institutions and how has this collaboration been expressed in the past or is it planned in the future? What difference in collaborative activity would this funding allow?
* Why is the partner institution ideal for this project? Outline the contributions of expertise and resources from both partners to support the project.
* Demonstrate how both partners are mutually committed to preparing a joint bid for Horizon Europe funding and long-term collaboration to foster innovation and research impact.
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| **18. Deliverability:****Max 400 words**  | * Please provide a brief timeline for delivery of this project.
* What structures are in place to ensure the timely delivery of this project by 16 March 2025?
* How feasible is this project within the proposed timeframe?
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| **19. Alignment with Horizon Europe priorities.****Max 400 words** | * Describe how your proposed project aligns with the Horizon Europe funding priorities (e.g. pillars and areas within), and how it will be suitable for submission to a specific Horizon Europe call.
* How will specific activities (e.g., feasibility studies, workshops, or partnership building) directly support your institution’s ability to meet these priorities?
* How do you plan to measure the impact of this project? Explain how the project will advance both institutions' ability to engage with Horizon Europe.
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| 20. We confirm that will be considering Equality, Diversity and Inclusion (EDI) principles within our project plan | YesNo  |

**4) Submission**

**21. By submitting this application, I confirm that the information provided is complete and accurate, and I have read, understood and accept all terms contained in the following documents provided for the application and award of the UUKi UK-France Science, Innovation, and Technology pump-priming scheme. Subsequent discovery of any deliberate misrepresentation and failure to meet the deadline will automatically render the application null and void.**

Please select all options in order to proceed

* Call guidelines (including any specific terms and eligibility criteria within)
* Selection criteria
* Offer of award (including Terms and Conditions).

**22. By choosing to submit your application, you agree to the processing of your personal data by UUK for application purposes, as set out in the Call guidelines**

 Yes

**23. I confirm that the project set out in this application can be implemented and delivered to the established timetable, with all activities taking place by 16 March 2025**

 Yes

**24.** **Total budget requested**

Upon submission of this form, I agree to email uk-france-grants@international.ac.uk the completed UK – UUKi UK-France Science, Innovation, and Technology pump-priming scheme budget spreadsheet available for download from: <https://www.universitiesuk.ac.uk/sites/default/files/field/downloads/2024-11/France%20pump%20priming%20-%20budget%20template%20%282%29.xlsx> to confirm total budget requested. I understand that my application will not be considered unless both application form and budget spreadsheet have been submitted.

 Yes

**25. Authorisation**

As the Lead Applicant I confirm that I have obtained all the necessary institutional approvals to submit the application on behalf of Lead HE Institution (UK) and partner organisation. If this is found to not be the case, it will automatically render the application null and void

 Yes

**26. Name and email address of authorising individual from the Lead HEI**

Please provide the key details of the person responsible for authorising this application and who will sign the offer of award letter, as per your institutional processes. It is the Lead applicant’s responsibility to ensure that they have obtained any permissions necessary in advance of the call deadline.

Thank you for your application to the UUKi UK-France Science, Innovation, and Technology pump-priming scheme. Your application has been received.

Please ensure that you have also emailed uk-france-grants@international.ac.uk with your completed budget spreadsheet.

We will notify you of the outcome of your application in December 2024.

Best wishes,

Strategic Partnerships Team, UUKi