

## UKIERI Mobility Programme: Study in India

### Terms and Conditions

#### Version 1.1

#### Overview of change(s) from previous version:

Change	Page(s) in version 1.0	Page(s) in version 1.1
Winter 2020/21 possible mobility period extended; student mobility may take place between 01 December 2020 and 24 January 2021.	2	3

#### General

1. This call for applications is not an agreement and is neither an offer nor invitation to the prospective applicants or any other person. The purpose of the call document is to provide interested UK higher education providers (HEPs) with information to assist in the formulation of their application
2. Applications are limited to two per UK HEP, with no more than one per department or faculty.
3. British Council India will notify both the lead applicant and senior HEP representative (PVC or Head of Study Abroad or equivalent) noted on the application form if the UK HEP has been provisionally selected for an award (subject to a contract agreement between the British Council and the institution).
4. UK HEPs will take responsibility for ensuring that all appropriate visa and immigration requirements are fully complied with. It is the responsibility of the UK sending institution to ensure that students meet all relevant immigration requirements set by the Government of India.
5. UK HEPs are responsible for insuring that participating students are appropriately insured for the full duration of the mobility period. Insurance costs should be requested under the travel budget head.
6. Universities UK International (UUKi) and the British Council reserve the right to publish the names of provisionally selected UK HEPs. By applying for an award,

you are giving your consent for your details to be published in this way, provided your application is successful.

7. All terms and conditions of award are subject to UK local law and practices
8. UUKi may in its absolute discretion, but without being under any obligation to do so, update, amend, or supplement the information, assessment or assumptions contained in these guidelines.

### **Duty of care**

9. Duty of care for UK students participating in this programme is the responsibility of the UK sending institution. Neither UUKi nor the British Council are responsible for the safety or wellbeing of students participating in this programme.
10. It is the responsibility of the UK HEP to manage all risks associated with the mobility of the participating students.

### **Data Protection**

11. Information provided in the application form may be used by UUKi, the British Council and the Government of India enterprise EdCIL for processing the application; for making any consequential award; and for the payment, monitoring and review of the award.
12. UUKi, British Council and EdCIL shall share any necessary data on the application with the UK Department for Business, Energy and Industrial Strategy (BEIS), the UK Department for Education (DfE) and the Indian Ministry for Human Resource Development (MHRD) for reporting purposes.
13. All partners will comply with the General Data Protection Regulation (GDPR).

### **Use of grant**

14. Mobility opportunities funded through this programme should be taken up by undergraduate (or equivalent) students enrolled at the UK HEP only; participating students from HEPs in England, Wales or Northern Ireland should be working towards a Level 5 or 6 qualification and participating students from HEPs in Scotland should be working towards a Level 9 or 10 qualification.
15. Given the focus on international exchange, grants awarded under this scheme should not be used to fund the mobility of Indian passport-holders.
16. Funding awarded to the UK HEP must be used for those costs incurred by the UK (sending) institution; funding awarded to the Indian partner institution must be used for those costs incurred by the Indian (receiving) institution, as detailed in the budget spreadsheet at the application stage. It will not be possible to make

changes to the division of responsibility for costs between the UK HEP and Indian partner institution once the grant has been awarded.

17. Student mobility should take place either in summer 2020 (between 01 June and 30 September) or winter 2020/21 (between 01 December 2020 and 24 January 2021) for a period of between 2 and 12 weeks.
18. It is not possible for a single grant to fund mobility opportunities in both summer 2020 and winter 2020/21.
19. Grants may be used only for the expenditure originally requested in the application. Any proposed variation must be approved by UUKi and the British Council.
20. No funding is provided for participating students' dependents to accompany them to India.

### **Payment of grant**

21. Grant funding for costs incurred by the UK HEP will be paid by the British Council directly to the UK HEP. Grant-funding for costs incurred by the Indian partner institution will be paid by EdCIL directly to the Indian partner.
22. The British Council will pay grant-funding to UK HEPs in two instalments.
23. EdCIL will pay grant-funding to the Indian partner institution in a single instalment.
24. The final grant instalment to UK HEPs will be made upon receipt of a final report and confirmation of total spend to date, submitted to UUKi.
25. Any unspent grant-funding must be returned to the funder at the end of the programme.

### **Reporting and accounts**

26. The *UKIERI Mobility Programme: Study in India* is funded by the Department of Business, Energy and Industrial Strategy (BEIS) and the Department for Education (DfE) on the UK side; and by the Ministry of Human Resource Development (MHRD) on the Indian side. Successful applicants will agree to reasonable reporting requirements that are requested by the funders. These may be subject to change.
27. Award holding HEPs with mobility taking place in summer 2020 will be required to submit an initial report to UUKi confirming the names of participating students and details of planned activities no later than 01 June 2020. Institutions with mobility taking place in winter 2020/21 will be required to submit an initial report no later than 01 December 2020.
28. Award holding HEPs with mobility taking place in summer 2020 will be required to submit a final report to UUKi no later than 31 October 2020. Institutions with

mobility taking place in winter 2020/21 will be required to submit a final progress report no later than 15 February 2021.

29. Award holding HEPs should maintain accurate records of all expenditure relating to the programme, in the event that this should be required for auditing purposes.

### **Variation and Termination of award**

30. The award is to support the mobility of UK students to India through the programme of activity described in the application. If it is proposed to vary the programme in any significant way, prior approval must be sought from UUKi and the British Council in writing. Any change to the proposed programme of activity that has a financial implication specifically (e.g. a change in the number of students taking part) must be communicated as soon as possible. Contact details for award holders will be provided to successful applicants.
31. If, owing to exceptional circumstances, the programme of activity described in the application cannot be completed, UUKi and the British Council should be informed immediately.